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RESEARCH ORDER FORM

REQUESTED BY:

FILE/REFERENCE NO. _____

DATE : _____

DATE NEEDED: _____

CLIENT NAME: _____

ADDRESS: _____

EMAIL COMPLETED PRODUCT TO: _____

PH#: _____

RESEARCH REQUESTED:

ABSTRACT 30 YEARS OR
DEVELOPER (PURCHASE)

REQUESTED COPIES
PERTINENT PAGES ONLY

FULL COPIES

30 YEAR ABSTRACT IN FULL WITH BASE (PURCHASE)

2 LINK OR 10 YEAR,
WHICHEVER IS GREATER-REFI

CERTIFIED COPIES

(SEE BELOW)

ACQUISITION FORWARD/
CURRENT OWNER FORWARD

UPDATE

OTHER (PLEASE EXPLAIN IN DETAIL)

REQUESTED CERTIFICATES AND TAXES:

CONVEYANCE/MORTGAGE

TAX RESEARCH CERTIFICATE
(THREE TO FOUR YEAR RESEARCH)

CITY TAX RESEARCH

CURRENT TAXES ONLY

PRESENT OWNERS:

ACQ. DATE: _____
COB/FOLIO: _____

ACQ. DATE: _____
COB/FOLIO: _____

PROPERTY DESCRIPTION:

SUBDIVISION: _____

SECTION/PHASE/PARCEL _____ SQUARE: _____ LOT: _____

MUNICIPAL ADDRESS: _____

PARISH: _____

NAME TO ACQUIRE: _____